

CARTWRIGHT NOR CAL

Project Engineer

We are looking for a qualified candidate to fill an opening for Project Engineer. The ideal candidate would provide all aspects of technical skills and leadership from beginning to end of project. The project engineer shall have the competency to produce construction documents with very little to no technical oversight yet have the fortitude to collaborate with project management for constructability and client vision.

Position Type:

Hourly. Flexible schedule as required due to client and project deadlines.

Qualifications:

- Registered Professional Engineer in the State of California.
- 3-5 years of experience with site development / land development projects.
- Firm understanding of AutoCAD / Civil 3D
- Proficient with Microsoft Word, Excel and Project
- Good verbal and written communication skills

Reporting Relationship:

Reports to Project Manager. Senior Project Designers and Project Designers may report to Project Engineer.

Responsibilities: (but not limited to)

Design Responsibilities:

- Assist Project Manager with complete preparation of all project plans & documents.
- Assist Project Manager with submittal of project documents.
- Assist Project Manager with jurisdictional coordination.
- Assist Project Manager with coordination with other in-house disciplines.

Construction Administration Responsibilities:

- Assist Project Manager with construction administration.

Administrative Responsibilities:

- Attend weekly team meetings