

Civil Project Engineer

Are you interested in a position with a company that has great culture, appreciates the work and effort you devote and on the ground floor? If you have curiosity, discipline, grit and passion this may be the place for you. Have you ever thought you would love your job, well this could be it, come become part of something very contagious? We work hard and play hard. We have garnered a great client following because we are honest and follow through on the commitments we make by taking ownership. If this is in your personal make up along with strong work ethic we would be delighted to speak with you.

Please include a cover letter addressing the following (1st impression! can you follow directions):

What you are passionate about?

What was your favorite Civil Engineering project that you had a hand in?

What does the perfect day at work look like to you?

Anything about you or interests you would like to share? (optional)

Position Type:

Exempt, Salary. Flexible schedule as required due to client and project deadlines.

Qualifications:

- California Registered Professional Engineer or the ability to gain California Registration within six months of hire date.
- 5 years minimum experience with site development / land development projects.
- Highly Experienced understanding of AutoCAD, Civil 3D
- The ability to design stormwater conveyance systems, LID treatment systems, C3 and post construction stormwater detention, retention and hydro-modification system. As well as the ability to produce the need stormwater reports meeting jurisdictional requirements.
- Proficient with Microsoft Word & Excel
- Good verbal and written communication skills

Mission Statement:

Work with staff and agencies to successfully complete projects and meet or exceed client goals and expectations. Be a mentor to team members and promote a healthy working environment. Maintain Cartwright Nor Cal's reputation as a consulting firm that provides high quality service.

Basic Function:

Provide all aspects of technical skills and leadership for preparation of civil engineered plans and reports from beginning to end of project. The project engineer shall have the competency to produce construction documents with very little technical oversight, yet have the fortitude to collaborate with project management for constructability and client vision. Be a responsible representative of Cartwright Nor Cal.

Reporting Relationship:

Reports to Project Manager. The team Sr. Project Designer's, Project Designer's and Designer's may report to Project Engineer.

Responsibilities: (but not limited to)

- Assist Project Manager with complete preparation of all project plans & documents.
- Assist Project Manager with submittal of project documents.
- Assist Project Manager with jurisdictional coordination.
- Assist Project Manager with coordination with other in-house disciplines.

Construction Administration Responsibilities:

- Assist Project Manager with construction administration.

Administrative Responsibilities:

- Attend weekly team meetings

Send ***Cover Letter, Resume and references***